



SMFR
Service Beyond Expectations

FIREFIGHTER PARAMEDIC 25-2 RECRUITMENT ANNOUNCEMENT

Thank you for your interest in this position with San Miguel Fire & Rescue. This document outlines important dates, requirements, and supplemental information for the position you are applying for. If you have any questions or need clarification on any aspect of this announcement, please contact Human Resources Specialist Brittanie Jacobson at bjacobson@sanmiguelfire.org.

Recruitment Opening Date: April 22, 2025

Application Deadline: June 6, 2025 at 1600

Orientation Date: June 24, 2025, at 0900

- In Person: 2850 Via Orange Way, Spring Valley, CA 91978
- Virtually via Microsoft Teams (link will be provided to all qualified applicants)

Tentative Test Date: July 28-August 1, 2025

Please review the attached recruitment flyer for more information regarding minimum requirements and application submission. Please use the following link for study guides when they become available, and to access the application form:

<https://www.sanmiguelfire.gov/current-recruitments>

THE DISTRICT

This recruitment will establish an eligibility list to fill vacancies that may occur during the next 12 months. Applications will be reviewed, and interviews will be scheduled on an ongoing basis.

The Fire Suppression/Operations Division consists of all firefighter personnel who staff the District's eight stations and respond to all 9-1-1 calls. There are three platoons or "shifts" consisting of three people per unit, per station, and one Battalion Chief on duty, totaling 25-staffed positions per 24-hour day.

All three platoons rotate duty coverage throughout the year, resulting in 24-hour shifts that are calculated as a 56-hourwork week. Each fire unit comprises a Firefighter Paramedic, Engineer, and Captain.

Crews are responsible for responding to and mitigating various hazardous situations not limited to Emergency Medical, Structural and Wildland Fires, Automobile Collisions, Natural Disasters, Rescues, Hazardous Materials, Terrorist Events, and Swiftwater Emergencies.

THE POSITION

Under the supervision of the assigned Captain or designee, Firefighters respond to fire alarms, emergency medical calls, and other emergency calls as a member of an engine or truck company. These responses include the protection of life and property; participating in fire training, EMS training, fire prevention, public education, station, and equipment maintenance activities; participating in physical fitness; performing inspections for fire safety in businesses.

ESSENTIAL FUNCTIONS

- Responds to fire and other emergency calls.
- Assists in all phases of firefighting activities as directed.
- Assists in laying hose and making connections to hydrants.
- Directs extinguishing agents onto fires.
- Positions and climbs ladders; make openings in buildings for ventilation or entrance using various forcible entry tools.
- Protects property from water or smoke damage.
- Performs rescues in a variety of hazardous situations.
- Provides Basic and/or Advanced Life Support measures and techniques for patients during medical or traumatic emergencies.
- Accepts orders and direction from supervisors as directed by a chain of command and the incident command system (ICS).
- Deploys and operates tools and equipment while participating in the extrication of victims during rescue operations.
- Assists in developing plans to mitigate emergencies and hazard conditions utilizing apparatus, tools, and equipment.
- Actively participates in all training.
- Works required shifts and will work extra shifts to cover vacancies for a variety of reasons.
- Utilizes the District's workforce software program to make availability known.
- Conducts tours of station facilities and conducts and/or assists in public education programs.

- Participates in public relations activities involving demonstrations and interpretations of fire prevention and safety procedures.
- Develops and conducts education and training topics related to job functions.
- Participates in fire and life safety inspections of commercial and residential properties.
- Conducts and/or participates in public safety education programs.
- Maintains good mental health and physical fitness through medical consultation, diet, and physical training.
- Follows the District's rules, regulations, policies, procedures, and guidelines.
- Cleans and performs minor maintenance of District buildings and grounds.
- Performs detailed and thorough inspections of vehicles and equipment, performing or coordinating cleaning, maintenance, and repairs.
- Assists in the ordering and replenishment of station supplies.
- Operates radio equipment efficiently.
- Operates computers to maintain an accurate log of daily activities and training, maintains accurate reports for all incidents, and maintains station records.
- May be requested to perform the duties of a higher classification when assigned.
- Performs other related duties as assigned and required.

THE IDEAL CANDIDATE

The ideal candidate for this position will have:

Any combination of education, training, and experience that demonstrates possession of the knowledge and abilities needed to perform the typical duties listed above. A typical way to obtain knowledge and abilities would be experience in the fire service with progressively increasing levels of responsibility. College-level coursework in fire science or related fields is highly desirable.

Minimum requirements (at time of application):

- High School graduate or approved equivalent (GED)
- Possession of a Valid Class C California Driver's License

Minimum requirements (by time of test):

- CPAT or Biddle certification within the last year
- Possession of a State of California Paramedic license
- Accreditation as a Paramedic in the County of San Diego
- Possession of an Advanced Cardiac Life Support Certificate

Please ensure your application is complete before submission. Be sure to include the following required attachments: your resume, a copy of your Driver's License, Paramedic License, current CPAT, and any relevant certifications. Incomplete applications may disqualify you from participating in the examination process.

SALARY AND BENEFITS

Please visit <https://www.sanmiguelfire.gov/local-1434-mou> for our most current MOU. MOU and Salary Schedule are subject to change with current in-progress contract negotiations.

THE PROCESS

Please refer to the application template available on our [website](#). Completed applications must be accompanied by copies of relevant documents such as resumes, certifications, and licenses. Applications may be submitted in one of the following ways:

- **Hand-delivered** to our administrative office at 2850 Via Orange Way, Spring Valley, CA, 91978.
- **Emailed** to recruitment@sanmiguelfire.org
- **Mailed** to:

San Miguel Fire District
Firefighter Paramedic Recruitment
Attn: Recruitment
2850 Via Orange Way
Spring Valley, California 91978

Please ensure your application is complete before submission. All applications, resumes, and supporting documents will be reviewed for qualifications. Only candidates who meet the required qualifications will be invited to participate in the examination process. Applications must be typed and submitted or postmarked no later than **June 6, 2025, at 4:00 PM.**