

# SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT REGULAR MEETING OF THE BOARD OF DIRECTORS

## MINUTES

WEDNESDAY, MAY 14, 2025 - 5:30 P.M.

President Raddatz called the meeting to order at 5:30 p.m.

**BOARD MEMBERS PRESENT** Directors McKenna, Muns, Nelson, Pierce, Raddatz and Woodruff\*

*\*Director Woodruff arrived at 5:36 p.m.*

**BOARD MEMBERS ABSENT** Director Robles

**STAFF PRESENT** Fire Chief Lawler, Division Chief Riley, Administrative Officer/Finance Officer Harris, Fire Marshal Newman, and Executive Assistant/Board Clerk Rians

**Director Muns led the Pledge of Allegiance**

### APPROVAL OF AGENDA

By Board Consensus, the agenda was approved. The Agenda for the Regular Meeting of May 14, 2025, was posted at District Headquarters on Friday, May 9, 2025, at 5:00 p.m.

### PUBLIC COMMENT

None

### 1. CONSENT AGENDA ITEMS

Upon a motion by Director Nelson, second by Director Pierce, and vote (unanimously in favor with Directors Robles and Woodruff absent), the Consent Agenda was approved.

- 1.1 Approval of the Minutes – Regular Meetings of April 9 & April 23, 2025.  
Special Meeting of April 23, 2025.

- 1.2 Approval of Director Stipends.

- 1.3 Quarterly Investment Report.

- 1.4 Credit Card Expenditures Review.

- 1.5 Resolution 25-21 – The Board of Directors will consider approving Resolution 25-21, Amending and Adopting Local Guidelines for Implementing the California Environmental Quality Act.

### 2. INFORMATIONAL AGENDA ITEMS

- 2.1 Quarterly Financial Update - Administrative Officer/Finance Officer Harris presented the Financials for the Period Ending March 31, 2025.

*Director Woodruff arrived at 5:36 pm*

### 3. ACTION AGENDA ITEMS

#### 3.1 Items Pertaining to Community Facilities District 2022-1 Annexation

- 3.1.1 Public Hearing – Community Facilities District 2022-1 Annexation 13 (Parcel 500-261-40-00) – The Board will conduct a public hearing pertaining to Annexation 13 into CFD 2022-1.

President Raddatz opened the public hearing at 6:12 p.m. With no members of the public wishing to speak, the public hearing was closed at 6:13 p.m.

- 3.1.2 Resolution 25-22 – The Board will consider approving Resolution 25-22, Calling a Special Election and Submitting the Qualified Electors of Territory Proposed to be Annexed to the San Miguel

Consolidated Fire Protection District, Community Facilities District 2022-1, County of San Diego, State of California the Question of Levying Special Taxes Within That Territory (Annexation 13).

Upon a motion by Director Pierce, second by Director Woodruff, and vote (unanimously in favor with Director Robles absent), Resolution 25-22 was approved.

Board Clerk Rians opened the sealed official ballot, which reflected a 'yes' vote to annex into CFD 2022-1.

- 3.1.3 Resolution 25-23 – The Board will consider approving Resolution 25-23, Declaring Results of Special Landowner Election and Directing Recording of Notice of Special Tax Lien for San Miguel Consolidated Fire Protection District Community Facilities District 2022-1 Annexation 13.

Upon a motion by Director Nelson, second by Director Pierce, and vote (unanimously in favor with Director Robles absent), Resolution 25-23 was approved.

- 3.1.4 First Reading of Ordinance 25-05 (CFD Annexation 13).

**Ordinance of the Board of Directors of the San Miguel Consolidated Fire Protection District  
Authorizing the Levy Of Special Taxes in a Community Facilities District,  
Including Certain Annexation Territory Identified As Annexation 13 (APN 500-261-40),  
into San Miguel Consolidated Fire Protection District Community Facilities District 2022-1**

Upon a motion by Director Pierce, second by Director Nelson, and vote (unanimously in favor with Director Robles absent), further reading was waived and Ordinance 25-05 was introduced by title only.

- 3.1.5 Second Reading and Adoption of Ordinance 25-03 (CFD Annexation 11).

**Ordinance of the Board of Directors of the San Miguel Consolidated Fire Protection District  
Authorizing the Levy Of Special Taxes in a Community Facilities District,  
Including Certain Annexation Territory Identified As Annexation 11 (APN 503-271-37),  
into San Miguel Consolidated Fire Protection District Community Facilities District 2022-1**

Upon a motion by Director McKenna, second by Director Nelson, and vote (unanimously in favor with Director Robles absent), further reading was waived and Ordinance 25-03 was introduced by title only.

Upon a motion by Director Pierce, second by Director McKenna, and vote (unanimously in favor with Director Robles absent), Ordinance 25-04 was adopted.

- 3.1.6 Second Reading and Adoption of Ordinance 25-04 (CFD Annexation 12).

**Ordinance of the Board of Directors of the San Miguel Consolidated Fire Protection District  
Authorizing the Levy Of Special Taxes in a Community Facilities District,  
Including Certain Annexation Territory Identified As Annexation 12 (APN 484-292-26),  
into San Miguel Consolidated Fire Protection District Community Facilities District 2022-1**

Upon a motion by Director Nelson, second by Director Woodruff, and vote (unanimously in favor with Director Robles absent), further reading was waived and Ordinance 25-04 was introduced by title only.

Upon a motion by Director McKenna, second by Director Pierce, and vote (unanimously in favor with Director Robles absent), Ordinance 25-04 was adopted.

### 3.2 Special Benefit Tax Assessment Resolutions

- 3.2.1 Resolution 25-24 – The Board will consider approving Resolution 25-24, Ordering the Levy of the Special Benefit Tax for Fire Suppression and Emergency Services (Crest Area) for Fiscal Year 2025/2026.

Upon a motion by Director Nelson, second by Director Woodruff, and vote (unanimously in favor with Director Robles absent), Resolution 25-24 was approved.

- 3.2.2** Resolution 25-25 – The Board will consider approving Resolution 25-25, Ordering the Levy of the Special Benefit Tax for Fire Protection and Emergency Medical Services (Bostonia Area) for Fiscal Year 2025/2026.  
Upon a motion by Director Pierce, second by Director Woodruff, and vote (unanimously in favor with Director Robles absent), Resolution 25-25 was approved.
- 3.2.3** Resolution 25-26 – The Board will consider approving Resolution 25-26, Ordering the Levy of the Special Benefit Tax for the Provision of Advanced Life Support (Paramedic/Firefighter – Crest and Bostonia Area) Engines for Fiscal Year 2025/2026.  
Upon a motion by Director Nelson, second by Director Raddatz, and vote (unanimously in favor with Director Robles absent), Resolution 25-26 was approved.
- 3.2.4** Resolution 25-27 – The Board will consider approving Resolution 25-27, Ordering the Levy of the Special Tax for Fire Suppression, Protection and Emergency Medical Response Services (Proposition E - Crest and Bostonia Area) for Fiscal Year 2025/2026.  
Upon a motion by Director Muns, second by Director Woodruff, and vote (unanimously in favor with Director Robles absent), Resolution 25-27 was approved.
- 3.3** Public Hearing 1 of 1 pertaining to Resolution 25-28 – The Board will conduct a public hearing and may approve Resolution 25-28, which affirms participation in the County of San Diego Fire Mitigation Fee Program and adopts a Capital Improvement Plan for Fiscal Year 2025/2026.  
President Raddatz opened the public hearing at 6:23 p.m. With no members of the public wishing to speak, the public hearing was closed at 6:24 p.m. Director McKenna sought clarification on how the mitigation fees on the distributed table were determined. Fire Marshal Newman to follow-up.  
Upon a motion by Director McKenna, second by Director Pierce, and vote (unanimously in favor with Director Robles absent), Resolution 25-28 was approved.
- 3.4** Resolution 25-29 – The Board will consider approving Resolution 25-29 declaring the District's opposition to the Cottonwood Sand Mine project.  
Upon a motion by Director McKenna, second by Director Woodruff, and vote (unanimously in favor with Director Robles absent), Resolution 25-29 was approved.
- 3.5** LAFCO Call for Nominations – The Board may consider submitting nominations for the San Diego Local Agency Formation Commission (LAFCO) Redevelopment Oversight Board.  
No action taken.

## **4. REPORTS**

### **4.1 Committee Reports**

Director Pierce shared that the Government Affairs Committee, accompanied by Chief Lawler, gave County District 1 candidate John McCann a tour of Spring Valley. Good discussions about the district were brought forward.

Director Nelson shared that the Finance Committee meeting met and reviewed a lot of the financial information that went to the full Board tonight.

Director McKenna shared that negotiations for 2025 should be completed once the board returns from closed session tonight.

### **4.2 Directors' Reports**

Director Woodruff reported a turnout of over 4,000 people at the Conservation Garden's Spring Festival and thanked the Truck Company for participating.

Director Pierce reported a successful Spring Valley Day with approximately 3,000 attendees and thanked the Truck Company for participating and interacting with the public.

Director Raddatz thanked the crew of Engine 23 that responded to a medical emergency at his home last week.

#### **4.3 Fire Chief Report**

See **Attachment A**

#### **4.4 Association of San Miguel Chief Officers Communications**

Battalion Chief Nava shared that Chief Officers, floor personnel, and District staff attended FDIC in Indianapolis. San Miguel and Lakeside Fire Protection Districts partnered to conduct leadership training for Captains and Executive Staff/Chief Officers. Crews cycled through Headquarters to practice auto extrication with new Paratech Struts on Truck 14. Chief Officers and floor personnel supported the County Wildland Drill in San Marcos over 3 days. Chief Nava will attend CSDA Legislative Days alongside representatives from the District's other Associations. Crews will receive in-service training at an apartment complex in our District that will be demolishing some buildings, and there have been two significant structure fires this last month, one garage and one apartment complex.

#### **4.5 Association of San Miguel Firefighters Communications**

Engineer Grote spoke on behalf of Local 1434, sharing that recent Captains' meetings have gone well and that representatives from Local 1434 will be attending CSDA Legislative Days.

#### **4.6 Non-Safety Professionals Association Communications**

None.

#### **4.7 Correspondence**

Chief Lawler shared a child's drawing and a 'Thank You' card from the Conservation Garden for San Miguel's participation in their annual Spring Garden and Butterfly Festival.

### **5. CLOSED SESSION**

#### **5.1 Conference with Labor Negotiator (GOV §54957.6)**

Agency Negotiators: Directors McKenna and Muns, and Attorney Joseph Sanchez

5.1.1 Employee Organization: Non-Safety Professionals Association

5.1.2 Unrepresented Employees: Division Chief, Fire Marshal, Administrative Officer/Finance Officer, Fire Services Officer

**President Raddatz adjourned the meeting to Closed Session from 6:58 to 7:48 p.m.**

Upon a motion by Director McKenna, second by Director Woodruff, and vote (unanimously in favor with Director Robles absent), the Memorandum of Understanding between the Non-Safety Professionals Association and the San Miguel Consolidated Fire Protection District, effective January 1, 2025 through December 31, 2025 was approved.

### **6. OPEN SESSION / ACTION AGENDA ITEMS**

6.1 Terms of Employment – The Board will discuss and may take action on ratifying the Terms of Employment for the following group: Unrepresented Executive Chiefs and Executive Staff for the term of January 1, 2025 – December 31, 2025.

[Tabled to the next meeting.](#)

#### **ACTION PLAN RECAP**


- Board Clerk Rians to coordinate post-adoption summaries of Ordinances 25-03 and 25-04 in the newspaper per Government Code.
- AO/FO Harris to review funds in County accounts and transfer to CLASS accounts yielding better interest return.

- Fire Marshal Newman to look into mitigation fee calculation to determine if the District has any power to adjust the amount charged per square foot of new construction.
- Board Clerk Rians to research how often the LAFCO Redevelopment Oversight Board meets and what the time commitment would look like if the District were to nominate someone.

*The next Board Meeting will be a Regular Meeting on **May 28, 2025, at 5:30 p.m.**, District Headquarters.*

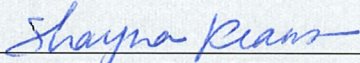
**President Raddatz adjourned the meeting at 7:52 p.m.**

Minutes approved at the Regular Meeting of the Board of Directors, San Miguel Consolidated Fire Protection District, on June 11, 2025.



**Jesse A. Robles, Board Vice-President**

**Attest:**



**Shayna Rians, Board Clerk**